



Department of Art History FLORIDA STATE UNIVERSITY

GRADUATE HANDBOOK

Land Acknowledgment

We acknowledge that the William Johnston Building at Florida State University is located on land that is the ancestral and traditional territory of the Apalachee Nation, the Muscogee (Creek) Nation, the Miccosukee Tribe of Florida, and the Seminole Tribe of Florida. We pay respect to their Elders past and present and extend that respect to their descendants, to the generations yet unborn, and to all Indigenous people.

We recognize that this land remains scarred by the histories and ongoing legacies of settler colonial violence, dispossession, and removal. In spite of all of this, and with tremendous resilience, these Indigenous nations have remained deeply connected to this territory, to their families, to their communities, and to their cultural ways of life. We recognize the ongoing relationships of care that these Indigenous Nations maintain with this land and extend our gratitude as we live and work as humble and respectful guests upon their territory. We encourage you to learn about and amplify the contemporary work of the Indigenous nations whose land you are on and to endeavor to support Indigenous sovereignty in all the ways that you can.

Florida State University is one of twelve universities of the State University System of Florida. First established in 1851 as the Seminary West of the Suwannee, in 1909 it became known as the Florida State College for Women, a name it held until 1947 when it received its current designation and coeducational status. The Tallahassee campus has been the site of an institution of higher education longer than any other in the state. Tallahassee, the capital of Florida, is located in Leon County in the state's panhandle, less than an hour's drive to Georgia and Alabama to the north and Apalachee Bay in the Gulf of Mexico to the south. With the area's canopy roads, national forests, abundant lakes, natural springs, public gardens, and wildlife preserves, this growing, active community (191,000 population, metro area 385,000) is a nature-lover's paradise, easily reached from Atlanta or New Orleans, with its airport offering regular service to all major international airports in the Southeast.

Florida State University's highly-ranked College of Fine Arts, as well as the College of Music, College of Motion Picture Arts, and Tallahassee Film Society provide the community with a variety of sophisticated cultural programs marked by visiting artists, performers, and scholars. Lecture series and other activities of interest to art history students include those sponsored by the Florida A & M School of Architecture, the Tallahassee Chapter of the Archaeological Society of America, and the FSU student Archaeological and Art History associations. The FSU Museum of Fine Arts offers rotating art exhibitions, which are supplemented locally by the activities of the Museum of Florida History, the LeMoyne Center for Visual Arts, the Leon County Public Library, and the Black Archives Research Center and Museum on the campus of Florida A & M University. Since 2000, the Ringling Museum of Art has been a part of the FSU College of Fine Arts. Located on 67 acres in Sarasota, Florida, this large complex includes a world-renowned art collection that offers extraordinary advantages to graduate students interested in art history and museum studies. For more information on the Ringling complex, check www.ringling.org.

PROGRAM SCOPE

The FSU art history program, which is one of the oldest and highest ranked in the Southeast and the first in Florida to offer a doctoral degree, boasts among the largest faculty of art and architectural historians south of Virginia and east of Texas. Courses are taught on the undergraduate as well as graduate levels by a distinguished faculty whose broad range of subject areas and critical methodologies provide the essential tools to pursue a professional career in the arts. In addition to their scholarly research, graduates of our programs are active in teaching, museum work, gallery management, the auction market, and publishing.

We offer courses leading to the Master's and Doctoral degrees in the following areas of Art and Architectural History:

Medieval

- Late Antique, Early Christian, Byzantine, and Early through Late Medieval

Renaissance and Baroque

- Northern and Southern European, Fifteenth through Eighteenth centuries

Modern/Contemporary

- American, European Nineteenth century to the present, and History of Photography, Global Contemporary

Visual Cultures of the Americas

- Hemispheric studies of the arts of the Americas from the Precolumbian period to the present

FACULTY

Art History faculty members teach in the fields of, Medieval, Renaissance and Baroque, Modern/Contemporary European, American, and the Visual Cultures of the Americas, with particularly strong concentrations in the fields of Medieval, Renaissance and Baroque, Modern, and Hemispheric America. The size of our department allows us to offer the best of both worlds: small classes and a wide variety of course offerings. We typically teach twelve graduate seminars each year in addition to a broad range of lecture courses with graduate tutorial sections.

Karen A. Bearor, Ph.D. (University of Texas), Associate Professor and Director of Graduate Studies
American and Contemporary Art, Women's Art, History of Photography and Film, Contemporary Theory and Criticism

Tenley Bick, Ph.D. (University of California, Los Angeles), Assistant Professor
Global Contemporary, Postwar Italian Art, Contemporary African Art

Michael D. Carrasco, Ph.D. (University of Texas), Associate Professor
Precolumbian Art, Archaeology, and Mesoamerican Epigraphy

Kristin Dowell, Ph.D. (New York University), Associate Professor and Director of the Museum and Cultural Heritage Studies
Contemporary Native American Art, Global Indigenous Film, Visual Culture

Adam Jolles, Ph.D. (University of Chicago), Associate Professor and Department Chair
Nineteenth- and Twentieth-Century European Art, History of Photography

Lynn Jones, Ph.D. (University of Illinois), Associate Professor
Byzantine and Early Christian Art and Architecture

Kyle Killian, Ph.D. (Columbia University), Assistant Professor
Medieval Art, Architecture, and Archaeology

Stephanie Leitch, Ph.D. (University of Chicago), Associate Professor
Early Modern Art (Northern Europe), History of Printmaking, History of Scientific Images

Robert Neuman, Ph.D. (University of Michigan), Professor
Baroque and Eighteenth-Century Art and Architecture, Garden History, and Modern Popular Culture

Paul B. Niell, Ph.D. (University of New Mexico), Associate Professor Spanish Colonial Arts and Architecture, Arts of the African Diaspora

COURTESY FACULTY

Richard Emmerson, Ph.D. (Stanford University), Visiting Distinguished Professor, Medieval Art

Paula Gerson, Ph.D. (Columbia University), Professor Emerita, Medieval Art

Nancy de Grummond, Ph.D. (University of North Carolina), Professor of Classics
Etruscan and Roman Art and Archaeology

Laura Lee, Ph.D. (University of Chicago), Assistant Professor of Japanese and Film,
Japanese Film and Visual Culture, Animation and New Media, Global Cinemas

Grant Mandarino, Ph.D (University of Michigan), Post-doctoral fellow
History of Criticism of Art, German interwar visual culture

Preston McLane, Ph.D. (Florida State University), Director FSU Museum of Fine Arts,
Communication for Arts & Design, Art & Cultural Resource Law, Russian & Soviet Art

Roald Nasgaard, Ph.D. (Institute of Fine Arts, New York University), Professor Emeritus
Modern and Contemporary Art, Canadian Art

Christopher Pfaff, Ph.D. (Institute of Fine Arts, New York University), Associate Professor of Classics
Greek Art and Architecture

Daniel Pullen, Ph.D. (Indiana University), Professor of Classics
Egyptian and Bronze Age Art and Archaeology

Visiting Scholars

Past scholars include Debra Pincus (2002), Neil Stratford (2001), Bogomila Welsh-Ovcharov (2000), Carol Duncan (1999), Phyllis Bober (1998), Oleg Grabar (1997), Robert Farris Thompson (1996), Marcel Roethlisberger (1995), Gerald Ackerman (1994), and Fred Licht (1993).

PROGRAMS

The Department of Art History offers programs leading to the Master of Arts and the Doctor of Philosophy in the History and Criticism of Art. The objective is to prepare the student for a professional career either in academic art history or in one of the related professions, including museums, commercial galleries, and publishing. M.A. and Ph.D. students are guided through the program by the Director of Graduate Studies and an individual advisor chosen during the first year by the student from her/his field of study. Students' admission to the program is made only in the fall semester. For specific application requirements, see the final page of this handbook. The annual deadline for applicants to be considered for funding is **January 1**.

MASTER OF ARTS IN THE HISTORY AND CRITICISM OF ART

The M.A. degree in the History and Criticism of Art has two program tracks: **Art History** and **Museum and Cultural Heritage Studies** (MCHS).

MASTER OF ARTS: ART HISTORY TRACK

This program involves broad exposure to the history of art as well as focused attention to one of the department's major areas (9 credit hours). The Master of Arts is designed to develop research and writing skills that will be useful in a professional career in one of the art historical disciplines. All incoming students are admitted into the **36 credit-hour** M.A. program.

Entrance into the Master's program usually requires a Bachelor of Arts degree with a concentration in undergraduate art history courses and reading knowledge of one foreign language. Admission and funding of students is competitive and based on scholastic record, statement of intent (outlining research interests and professional goals), three letters of recommendation, language capabilities, and Graduate Record Examination (GRE) scores. While there are no minimum GRE scores required for admission, the higher the scores, the more competitive the applicant will be for university-wide fellowships. Applicants should have a cumulative grade point average of at least 3.00 in upper level coursework and should recognize that meeting the minimum requirements does not guarantee acceptance into the program, since departmental admission criteria may exceed University requirements.

Duration of Program and Course Requirements

The requirements for the M.A. degree are designed to facilitate completion of the degree in two years. Students beginning graduate study without a Bachelor of Arts degree in art history may be asked to take additional courses, thus increasing the length of the program. The University requires that all work for the Master's degree be completed within seven years from the time the student first registers for graduate credit. Any graduate work transferred from another institution must have commenced not more than seven years prior to completion of the degree for the credits to be applicable to the Master's degree.

A minimum of 36 credit hours are required, and a minimum grade of B- is necessary for courses to be counted toward fulfillment of these credits. During their first semester, full-time students (minimum of 9 credits per semester) are required to take Methods of Art History and two additional courses at the 5000-level. During the second semester students usually take three 5000-level courses. All full-time students are evaluated toward the end of their first spring semester (see details below).

During the second year, students take three courses each semester, for a total of 36 credits.

The M.A. Art History track requires:

- Methods of Art History (3 credits);
- A course in a field outside the western tradition (3 credits);
- a minimum of three courses (9 credits)—constituting a major field—in one of the four areas of art history: Medieval, Renaissance/ Baroque, Modern/Contemporary, and Visual Cultures of the Americas.
- one 3-credit course in each of the three remaining fields (9 credits total);
- four additional Art History elective courses (12 credits) will also be required. One out of the four may be taken outside of art history in a related area of study, pending the approval of the Director of Graduate Studies and the student's faculty advisor.

An ideal program for full-time students for the whole two years would take the following form: It is important to remember the hour distributions mentioned above.

Semester One

Art History Methods (required)
Art History/Major area
Art History/Major area

Semester Two

Art History/Major area
Art History/Non-Western
Art History/Field area

Semester Three

Art History/Field Area
Art History/Field Area
Art History Elective

Semester Four

Art History Elective
Art History Elective
Art History Elective

A minimum grade of B- is necessary for courses to be counted toward fulfillment of these credits.

Language Requirement

To succeed in graduate coursework, students must have a reading knowledge of one foreign (ancient/modern) language. This requirement is met by French, German, Spanish, or another research language appropriate to the student's field of study, to be approved by the major professor in consultation with the Graduate Studies Committee. The requirement is fulfilled either by passing an exam in reading knowledge or successfully completing an intermediate-level course. Although it is highly recommended that students meet the foreign language requirement before beginning the program, the requirement should be met by the end of the first year of coursework.

Master's Degree Progress Review

All faculty members in the department review and evaluate each student's progress toward the end of the first academic year. In **early March**, students submit a M.A. Review Cover Sheet and a self-assessment of their progress through the program. Based on these reviews, the Graduate Studies Committee may recommend certain advanced students for an accelerated path into the Ph.D. program, pending review by the entire faculty.

Scholarly Engagement

While there is no university scholarly engagement requirement for M.A. students, faculty expect students to be looking ahead towards careers in which knowledge of current issues in the field is imperative. For this reason, Art History graduate students are expected to participate in the annual Art History Graduate Student Symposium, where they will interact with both major scholars in their field and peers who will become future colleagues. Additionally, all graduate students are expected to attend the Vincent and Mary Agnes Thursby lecture series and participate in associated events. Graduate students are encouraged to attend department lectures and events as well as other lectures, conferences and symposia at FSU.

MASTER OF ARTS: MUSEUM & CULTURAL HERITAGE STUDIES

Based within the FSU Department of Art History, the Museum and Cultural Heritage Studies (MCHS) Master of Arts program encourages emerging scholars to think critically about the role, use, and display of art and material culture while preparing them for future careers within the museum and heritage sectors. The program provides a solid theoretical and practical foundation with an emphasis on ethics, community engagement and culturally responsive museum practices. We critically examine the power dynamics inherent within the politics of collection, exhibition, and curatorial practice in museums as well as how the past is taught, represented, and publicly debated.

The program offers two exciting courses of study: The Tallahassee Course and The Ringling Course. In their second year, students may choose to remain in Tallahassee, working with the Florida Department of State, National Park Service Southeastern Archaeological Center (SEAC), local museums, and heritage organizations; or they choose The Ringling Course spending their second year of study in Sarasota at the John & Mable Ringling Museum of Art, one of the largest and most prestigious university art museums in the country.

Our collaboration with The John and Mable Ringling Museum of Art allows students who choose this option to spend their second year of the MCHS degree track in residence at the Ringling Museum in Sarasota. Students who wish to enroll in the Ringling Course must submit a statement of intent to apply for this option no later than October 15th.

The MCHS MA program at FSU is part of the Southern Regional Education Board Academic Common Market. Students from Louisiana, South Carolina and Tennessee may pursue a degree in the program at in-state tuition rates through the Academic Common Market.

EQUITY, DIVERSITY, AND INCLUSION

Diversity, equity and inclusivity are the foundation of everything that we do in the MCHS program. These values are enacted through curriculum, public events, activities, mentorship and professional development opportunities for students.

ADMISSION

Prospective students should have a Bachelor of Arts with a concentration in Art History or a related field, such as anthropology, archaeology, art, classics, or history, and reading knowledge of one foreign language, which may be completed concurrently with the master's program. Admissions are based on scholastic record, letters of recommendation, foreign language proficiency, and a writing sample.

Review of applications will begin on January 1st and will continue throughout the spring semester until all positions are filled. The final application deadline is May 15th. For funding consideration, apply by January 1st.

PROGRAM REQUIREMENTS

The two-year Master of Arts in Museum & Cultural Heritage Studies consists of 12 hours of core courses (Art History Methods, Museum Basics, Cultural Heritage: Theory & Practice, and The Museum Object), 6-9 hours of Art History (depending on the track), 6 hours in MCHS electives which can be taken inside or outside the Department of Art History, 6-9 hours of internship (depending on the track), 3 hours of a capstone project, for a total of 36 credit hours.

Foundation Courses: 12 credits (4 courses)

ARH 5813 Art History Methods
ARH 5799 MCHS Theory & Practice
ARH 5797 Museum Basics
ARH 5838 Museum Object

Art History Coursework: 6-9 credits (2-3 courses depending on track)

MCHS Coursework: 6 credits (2 courses)

Internship: 6-9 credits (depending on track)

Capstone: 3 credits

Total: 36 credits

Tallahassee Course

Foundation courses: 12 credits
ARH Coursework: 9 credits
MCHS Coursework: 6 credits
Internship: 6 credits
Capstone: 3 credits

Ringling Course

Foundation courses: 12 credits
ARH Coursework: 6 credits
MCHS Coursework: 6 credits
Internship: 9 credits
Capstone: 3 credits

An ideal program for full-time students in residence in the Tallahassee Course of Study for the whole two years would take the following form; it is important to remember the hour distributions mentioned above.

Semester One

ARH 5813 Art History Methods
ARH seminar
ARH 5797 Museum Basics

Semester Two

ARH 5838 Museum Object
ARH 5799 MCHS Theory & Practice
ARH seminar

Semester Three

MCHS Elective
ARH seminar
Internship

Semester Four

MCHS Elective
Internship
Capstone

An ideal program for full-time students in residence at the Ringling during the final year would take the following form; it is important to remember the hour distributions mentioned above.

Semester One

ARH 5813 Art History Methods
ARH seminar
ARH 5797 Museum Basics

Semester Two

ARH seminar
ARH 5799 MCHS Theory & Practice
MCHS Elective

Semester Three

ARH 5838 Museum Object
Internship (6 credits)

Semester Four

Public Programs (MCHS Elective)
Internship (3 credits)
Capstone

A minimum grade of B- is necessary for courses to be counted toward fulfillment of these credits.

Language Requirement

A reading knowledge of at least one foreign language relevant to the student's area of study is required for completion of the master's program. The student has the option of passing an exam in reading knowledge by the end of the first academic year or successfully completing an intermediate-level course.

Capstone Project

The degree program culminates in a capstone project which is completed in the final semester of the program. Capstone projects are designed to connect with student's research and professional interests and are often connected with a student's internship experience. Previous capstone projects have included curatorial proposals, museum education programming, a film event, research for guided tours at historic house museums, and data analysis of conservation efforts with an archaeological collection. Students also have the option of a research paper for the capstone project.

Master's Degree Progress Review

The Director of Museum & Cultural Heritage Studies program reviews and evaluates each student's progress toward the end of the first academic year. Near the end of March, students submit a MCHS Review Cover Sheet and a self-assessment of their progress through the program.

Scholarly Engagement

While there is no university scholarly engagement requirement for M.A. students, faculty expect students to be looking ahead towards careers in which knowledge of current issues in the field is imperative. For this reason, graduate students are expected to participate in the annual Art History Graduate Student Symposium, where they will interact with both major scholars in their field and peers who will become future colleagues. Additionally, all graduate students are expected to attend the Vincent and Mary Agnes Thursby lecture series and participate in associated events. Graduate students are encouraged to attend department lectures and events as well as other lectures, conferences and symposia at FSU. The Director of the MCHS program will also schedule professional development opportunities throughout the year such as grant-writing workshops, guest speakers from the museum profession and/or trips to visit museums and cultural organizations. It is to the advantage of the students to attend as many of these opportunities.

DOCTOR OF PHILOSOPHY

The Doctor of Philosophy is a research degree designed to form a critical and productive scholar by focusing on a particular field within the history of art. The degree is suited to students who intend to continue advanced work either in university teaching or in a museum at the highest professional level. The successful candidate will demonstrate the ability to conduct original research and to integrate it with larger domains of knowledge.

Entrance to the Program

In most cases, students completing or holding an M.A. in Art History apply directly to the University and the Department's doctoral program, are evaluated by the entire faculty, and are notified of the decision. The entering student is expected to have in hand a completed Master's degree in Art History with a written demonstration of research and writing skills.

Duration of Program and Course Requirements

According to University regulation, all requirements for the doctoral degree must be completed within five calendar years from the time the student passes the qualifying examination for candidacy (see below), or the student's supervisory committee will require that a new qualifying examination be passed.

Students holding the M.A. degree who are admitted into the doctoral program take Methods of Art History, nine regular courses and two exam-directed courses under the supervision of their major professor (**36 credits**) and supervised dissertation research (a minimum of **24 credits**) for **60 credit hours total** (minimum). Coursework should include Methods of Art History, if not taken already at FSU, and four courses in one of the following areas: Medieval, Renaissance/Baroque, Modern, or Visual Cultures of the Americas. (Note that Ancient cannot be the major area for the doctorate). Five additional courses should be chosen in consultation with the student's major professor and the Director of Graduate Studies. If the student has not taken a course in a tradition outside the West at the Master's level, one elective should be used to fulfill this requirement, unless it is the student's major area of study. In consultation with the Director of Graduate Studies and the student's faculty advisor, electives may be taken in other disciplines related to the student's major field or in other areas of art history.

A minimum grade of B- is necessary for courses to be counted toward fulfillment of the degree requirements.

Art History Ph.D. Idealized Road Map

Ph.D. Program: Methods + 9 regular courses +2 exam directed courses + 24 dissertation hours (minimum)
(ARH 5813 Methods + 4 major + 5 courses + ARH 5907 Prospectus DIS +ARH 6904 Exam Reading)

Semester One

ARH 5813 Methods
ARH Course
ARH Course

Semester Two

ARH Course
ARH Course
ARH Course

- *Schedule meeting with potential Dissertation committee*

Semester Three

ARH Course
ARH Course
ARH Course

Semester Four

ARH Course
ARH 5907 Prospectus Directed Independent Study (DIS)
ARH 6904 Exam Reading hours

- *Schedule Dissertation committee meeting*
- *Draft and circulate dissertation prospectus*
- *Plan qualifying exam*

Summer semester

- *Readings for qualifying exam*

Semester Five

DISS research (Reading hours)
DISS research (Reading hours)
DISS research (Reading hours)

- *Submit dissertation prospectus (by the end of Week 2)*
- *Write qualifying exam (by the end of Week 4)*
- *Defend qualifying exam (by end of Week 6)*

Semester Six

DISS research
DISS research
DISS research

- *Draft first chapter*
- *Apply for FSU graduate school grants and external grants*

Semester Seven

DISS research
DISS research
DISS research

- *Apply for external grants*
- *Draft second chapter*

Semester Eight

DISS research
DISS research
DISS research

- *Draft third chapter*
- *Draft fourth chapter*

Semester Nine

DISS research
DISS research
DISS research

- *Draft intro/conclusion*

Semester Ten

DISS research
DISS research
DISS research

- *Polish chapters*
- *Defend dissertation*

Language Requirements

A reading knowledge of one foreign (ancient/modern) language is required for admission to the doctoral program. By the end of the first year in residence, all doctoral students must demonstrate a reading knowledge of a second research language. These languages are usually French and German, although other research languages appropriate to the student's field of study may be substituted, pending approval by the major professor in consultation with the Graduate Studies Committee. Depending on the area of specialization, additional languages may be necessary. The requirement is fulfilled either by passing an exam in reading knowledge or successfully completing an intermediate-level course.

Scholarly Engagement

To meet the FSU Scholarly Engagement requirement, doctoral students should interact with faculty and peers in ways that may include attending seminars, symposia, conferences, and engaging in collaborative study and research beyond the university campus. The goal is to prepare students to be scholars who can independently acquire, evaluate, and extend knowledge, as well as develop themselves as effective communicators and disseminators of knowledge. Scholarly engagement ensures that doctoral students are active participants in the academic community. The Department of Art History fosters engagement by encouraging students to present papers at regional and national conferences, curate exhibitions, and publish research. Papers have been presented at a wide range of venues including the College Art Association (CAA), the Southeast College Art Conference (SECAC), the Southeast Medieval Association (SEMA), International Medieval Congress at Kalamazoo, the Native American Art Scholars Association, and the Pacific Art Association (PAA). Art History graduate students are expected to participate in the annual Art History Graduate Student Symposium, where they will interact with both major scholars in their field and peers who will become future colleagues. Additionally, all graduate students are expected to attend the Vincent and Mary Agnes Thursby lecture series and participate in associated events. Graduate students are encouraged to attend department lecture series and events as well as other lectures, conferences and symposia outside those offered in Art History.

Doctoral Progress Review

The departmental faculty reviews and evaluates each student's progress at the end of the first academic year. First year doctoral students submit the First-Year Review cover sheet in **early March**. Doctoral students who are ABD submit the Annual Doctoral Review Progress worksheet by **early February** and then schedule annual spring meetings with their entire dissertation committee. The Director of Graduate Studies will convey the results of these discussions to the students when necessary.

Prospectus

The prospectus is facilitated through a Directed Independent Study (DIS) taken in the fourth semester of coursework. A draft of the prospectus should be submitted to the director of the doctoral committee at the end of the semester and a revised draft should be submitted to the doctoral committee and the Art History Academic Program Specialist by **end of Week 2** of the fifth semester of full-time enrollment. The prospectus should include the following items and be approximately 10-15 pages in length:

1. An explanation of the problem to be addressed in the dissertation.
2. An argumentatively driven survey of literature relevant to the problem.
3. A justification for the research project that discusses aspects of the problem not treated by previous scholars. The prospectus should also evaluate the contribution the project will make to scholarly literature in the field.
4. A statement of methodology.
5. A table of contents, including a brief précis for each chapter.
6. A bibliography of primary sources and secondary literature considered most relevant to the research.
7. A detailed plan for undertaking the research for the project and an approximate timetable for accomplishing each step in the process.

Typically, the prospectus is also discussed during the oral portion of the Qualifying Examination. However, admission to candidacy is not contingent on the completion of the final prospectus by the time the Qualifying Examination. Upon completion of the final prospectus, the student should obtain signatures from the committee on the **Departmental Prospectus Signature Page**, which will be signed at the date of the oral defense at the earliest, but no later than a month after the completion of the oral defense. (see "Forms & Docs" in Art History Graduate Information page on Canvas).

Qualifying Examination and Admission to Candidacy

To be admitted to candidacy for the Ph.D. degree, all doctoral students must pass a comprehensive examination. The University requires that the doctoral committee consist of three members of the Department of Art History, and one tenured member from outside the department who holds a Ph.D. degree. In the fourth semester of regular coursework, the comprehensive examination committee should meet either in person (preferably) or through distance technologies, such as Skype, to determine the areas that the examination will cover. Once the areas are defined the student should meet regularly with committee members to prepare for the examination. The examination is scheduled by the student and chaired by the student's major professor and held in the fifth semester. The qualifying exam must be completed and defended by **Week 6** of the semester. An extension requires the approval of the faculty. The examination consists of the following two parts:

Part I: Written Examination

Part I consists of three rounds of questions in the major area to be answered over the course of a week. One round will consist of a single question that specifically addresses a topic related to the dissertation. This question is written by the dissertation advisor. The remaining two rounds of questions—usually one from the committee chair and another from the second reader—consist of two questions from which the student chooses one to answer. These two rounds of questions will be more general questions drawn from the student's major field of study. The student chooses the order in which to answer the three rounds of questions and will have 12 hours to answer each question. There will be one day between questions.

Sample Qualifying Written Examination Schedule

Monday, Day 1: two major area questions from committee chair (student chooses one)

Wednesday, Day 2: two major area questions from second reader (student chooses one)

Friday, Day 3: one dissertation question from committee chair

Protocol for Part I: Questions for Part I of the qualifying examination should be sent by the committee members responsible for writing them to the Art History Academic Program Specialist prior to the examination. The Program Specialist will deliver the questions to the student by email (or hard copy, if the student prefers that option) at the date and time specified in advance by the student. Candidates must send their answers back to the Program Specialist by the deadline. The Program Specialist will then forward the answers to all committee members by group email. There is no page limit for student answers.

Part II: Oral Examination

The Oral examination provides an opportunity for the committee members to question the student on the written components of the examination and the dissertation prospectus. The oral examination should occur no later than two weeks after the student has completed the written sections of the examination and should last a minimum of two hours. An admission to candidacy form should be submitted upon successful completion of the qualifying examination. This form is completed by the Program Specialist and signed by the Department Chair. The student should retain a copy for his/her records.

If a student fails the preliminary examination before being admitted to candidacy, a re-examination may be offered by the student's supervisory committee or other relevant decision making body within each department or unit, per that department or unit's doctoral student handbook. The Academic Dean's office should be notified of the outcome of any preliminary exam attempt.

Students can take the preliminary examination for admission to candidacy only two times. A second failure on the preliminary exam makes the student ineligible to continue in the degree program. The second attempt at the preliminary exam shall occur no sooner than six full class weeks after the results of the first attempt are shared with the student. For the purpose of this policy, a "full class week" is defined as a week with five days during which classes are held at FSU. Students must be registered separately for their first and second attempt, if necessary within the same semester, and must receive either a "pass" or a "fail" grade for each attempt.

An exception request regarding the timing of the re-examination can be submitted for consideration to the Academic Dean's Office by either the student or the supervisory committee. Students who allege that academic regulations and/or procedures were improperly applied for the re-examination of their preliminary exam may have their grievances addressed through the general academic appeals process. The full preliminary exam policy as listed here must be added to all doctoral student handbooks.

Upon satisfactory completion of the qualifying examination, the student is officially admitted to candidacy for the Ph.D. degree and is able to register for dissertation research credits. The student must be admitted to candidacy at least six months prior to the granting of the degree.

The Dissertation

While working on the dissertation, students must register for a minimum of two hours of dissertation credit per semester (not including the summer semesters). The completed manuscript should be submitted to the dissertation committee at least one month before the anticipated oral defense date. The final scheduling of the defense is contingent upon approval of the committee. The University requires that the dissertation defense be completed at least four weeks prior to the date when the degree is to be conferred.

Dissertation Defense

All committee members and the student must attend the entire defense in real time by being physically present. However, at the discretion of the committee and under exceptional circumstances the committee may permit participation via the use of distance technology. A grade of Pass (P) for the defense of the dissertation requires unanimous approval of the committee. A written critique of the conduct of the examination in defense of the dissertation should be submitted by the university representative from the graduate faculty to the appropriate academic dean and the Dean of the Graduate School within one week after the date of defense. The degree cannot be awarded until both forms have been received by the Graduate School and the final version of the manuscript has been submitted to and approved by the Clearance Advisor.

SPECIAL PROGRAMS

Women's Studies and Women's, Gender, and Sexuality Studies

Graduate students can devise a minor field in Women's Studies with the approval of their major professor and the approval of the Program Director of the Women's Studies and Women's, Gender, and Sexuality Studies. A minor at the M.A. level shall consist of 9 hours of approved courses. A minor at the Ph.D. level shall consist of 12 hours of approved courses. One approved course from the major field can be counted toward the women's studies minor as long as it is not being counted to fulfill credit hours in the major. All minors must work out their course of study with the Program Director of the Women's Studies and Women's, Gender, and Sexuality Studies. Courses shall be selected from among approved women's studies courses, seminars, colloquia, and directed individual study. For more information, see <https://ws.artsandsciences.fsu.edu/>.

Study Abroad

Students have the opportunity to pursue independent research at the Florida State University Study Centers in Florence, London, and Valencia. These programs provide students with a unique opportunity to study in foreign museums and research libraries while at the same time enjoying a comfortable campus atmosphere. The London Study Center offers opportunities for teaching assistantships and for internships at major London museums. In addition, archaeological experience is available at the Etruscan and Roman sites of Cetamura del Chianti and Poggio delle Civitelle at San Venanzo, the University's field school excavations in Italy.

Ringling Museum

Located in Sarasota, Florida, the John and Mable Ringling Museum of Art is affiliated with Florida State University. It has an internationally known collection of European art with works by Rubens, Van Dyck, Poussin, and other Baroque masters, as well robust collections of decorative arts and photography. In addition, the 66-acre site houses an historic home, the Cà d'Zan, the Asolo Theater, and the Circus Museum. Internships in the Museum are available for FSU students. For further information, see www.ringling.org/.

FLORIDA STATE UNIVERSITY LIBRARIES

In addition to a catalogued collection of nearly four million titles, the FSU Libraries offer scholarly support for students and faculty across the University. Robert Manning Strozier Library, located on Landis Green, is the main library at Florida State. Strozier Library is home to the Arts, Humanities, and Social Sciences general collections, as well as the FSU Special Collections & Archives Research Center. Researchers have onsite and online access to a robust portfolio of materials through local collections as well as state-wide and national interlibrary loan services, and Strozier Library is open 24 hours a day, 5 days a week for the majority of the calendar year. Your FSUID is required for entry and it serves as your library card for checking out materials. For more information about library resources and services please see <https://www.lib.fsu.edu/> or contact Leah Sherman, Visual & Performing Arts Librarian (LRSherman@fsu.edu).

FACILITIES AND TECHNOLOGY

Art & Design Library

The Art & Design Library is housed in the William-Johnston Building (WJB) and is a non-circulating collection of books donated by faculty, alumni, and supporters of the College of Fine Arts. The A&D Library collection is available for in-room use or scanning, and the facility overlooking the WJB atrium serves as a quiet study space for students and a venue for many college events.

Art Education and Art History Computer Lab

The Departments of Art Education and Art History share a computer lab (WJB 2040) with 25 iMacs, LCD projector, and print station. When not reserved, the lab is available for use by students in the two departments; occasionally open to all students.

William Johnston Building Gallery

1,100-square foot shared School of Art & Design exhibition space on the main floor of the William Johnston Building atrium. Visit the gallery page (<http://mofa.fsu.edu/fsu-galleries/wjb-gallery/>) for exhibition proposal guidelines and forms, gallery committee contact information, and a list of past and upcoming shows.

APPLICATION DEADLINES

Applications will be processed as received; for best funding consideration, please submit apps by the following dates:

MA: Art History Program	January 1
MA: MCHS Program	February 1
Ph.D.: Art History	January 1

FINANCIAL SUPPORT: GRANTS, FELLOWSHIPS, ASSISTANTSHIPS

The Department of Art History offers a number of generous fellowships and grants, including the Rose Teaching Fellowship for Ph.D. students, various Mason Fellowships and Grants, and research assistantships. Continued funding is based upon merit and the availability of funds. It should be noted that departmental **grants, awards, and fellowships are not available to students with incomplete grades in coursework**. In addition to the programs listed below, the University offers a number of financial assistance programs for graduate students. See also <https://financialaid.fsu.edu/>.

Doctoral Fellowships

All doctoral students are supported with fellowships and generous tuition waivers. Some prestigious fellowships offer doctoral students the opportunity to teach art history introductory surveys, and undergraduate seminars.

Research Assistantships

The Department of Art History offers numerous research assistantships for graduate students at the Master's level. Recipients are chosen on the basis of past record and future potential as professional art historians. Research Assistants work eight hours a week assisting a faculty member or working in the Media Center or the Museum of Fine Arts. The assistantship carries a stipend of \$5,000+ per year and generous tuition waivers.

University Fellowships

The University provides several awards each year to a small number of graduate students at any level, incoming or ongoing, with outstanding scholastic records. For information on these fellowships, see the FSU Graduate School website at <http://www.gradschool.fsu.edu/>.

Penelope E. Mason Bequest

The Penelope E. Mason bequest, made by a former colleague in the Department of Art History, provides additional funding to graduate students under three programs.

- Mason Conference Travel Grants. This grant provides up to \$800 to cover the cost of conference registration, travel, and lodging for doctoral students giving papers at scholarly conferences. The application should name the conference, provide the title of the paper to be presented, detail expected costs, and be accompanied by evidence that the paper has been accepted (e.g., an acceptance letter or a copy of the program). Students may receive the grant annually.
- Mason Dissertation Research Award. Up to \$5,000 may cover the cost of travel and living expenses to conduct research for a Ph.D. dissertation and is available to doctoral students whose dissertation prospectus has been approved. The application should detail progress on the dissertation to date, explain the need to travel, and provide an itemized budget of projected expenses. The award may be held once.

Research Grants

- Friends of Art History Dissertation Research Award. Up to \$1,000 may cover the cost of travel and living expenses to conduct research for a Ph.D. dissertation, and is available to doctoral students whose dissertation prospectus has been approved. The application should detail progress on the dissertation to date, explain the need to travel, and provide an itemized budget of projected expenses. The award may be held once.

Congress of Graduate Students Grants

- Dissertation Research Grant. In cooperation with the Dean of Graduate Studies, COGS makes available \$750-\$1000 to assist in the cost of research related to a doctoral dissertation. Matching funds are provided by the Provost and the Vice President for Research.
- Conference Presentation Grant. COGS awards grants of \$100 to \$500 for travel to academic conferences at which a graduate student is making a presentation. Application forms may be picked up in the COGS office (245 Student Life Building). The application must be submitted at least two weeks before travel commences. Funds are limited, so the application should be filed soon after receipt of acceptance. Limited to two travel grants per fiscal year (July 1st to June 30th).
- Academic Conference Support Grant. COGS awards grants of \$100 to attend academic conferences. Application forms are available in the COGS office and must be accompanied by a summary of the conference program. The application must be submitted two weeks before travel, and is limited to two grants per fiscal year.
- Organization Grant. COGS provides \$200 for duly registered graduate student organizations. Applications are available in the COGS office. Organizations may also request additional funding from the Assembly for special projects or additional needs.
- For more information, see <http://sga.fsu.edu/cogs.shtml>.

Newberry Library Center for Renaissance Studies Consortium

The [Newberry Center for Renaissance Studies Consortium](#) provides funds to faculty and graduate students at member institutions who want to visit the library for research, workshops, and symposia at the Newberry Library in Chicago.

The Center runs a number of programs throughout the year in which FSU faculty and students will be able to participate. Please consult the FSU webpage for specific programs:

<https://cfa.fsu.edu/people/student-resources/fsu-newberry-center-for-renaissance-studies-consortium/>

The FSU campus committee will also send out periodic mailings with news of the Renaissance Center's programs.

Most programs of the Consortium are run out of the Newberry Library in Chicago; however, the Center for Renaissance Studies is also linked with the Folger Shakespeare Library located in Washington DC. As members of the CRS Consortium, FSU students and faculty may apply for travel grants to support travel to the Folger for research or to attend programs. Seminar fees for faculty and graduate students at the Folger Institute will also be waived for Newberry Consortium members.

For routine travel to attend Newberry workshops, symposia, or to conduct research, Newberry Consortium Travel Grants between \$300-350 are available to pay for travel and lodging.

SPECIAL EVENTS

Art History Graduate Student Symposium

Each year the Art History Department sponsors an annual symposium for graduate students from universities in the U.S. and abroad offering graduate degrees in art history. Students are chosen to present papers during a two-day series of meetings. The departmental faculty evaluates the papers on the basis of originality and presentation and awards one participant the Gunther Stamm prize in memory of a former professor of art history at Florida State. Papers presented at the Symposium are also considered for publication in *Athantor*, a publication for graduate students in art history sponsored by the Art History Department and the Press of the FSU Museum of Fine Arts, which is distributed to research libraries in the US and abroad.

Each year a visiting art historian serves as keynote speaker for the Symposium. Past speakers include James Ackerman, Jonathan Alexander, Dore Ashton, Joseph Connors, Thomas Cummins, Samuel Edgerton, Claire Farago, Kurt Forster, Carol Krinsky, Michael Leja, James Marrow, W.J.T. Mitchell, Felipe Pereda, Donald Robertson, Guy Walton, Barbara E. Mundy, Claire Farago, Felipe Pereda, Maria Gough, John T. Paoletti, Richard Schiff, Edward J. Sullivan, and Michele H. Bogart.

Athantor

For nearly three decades, the Florida State University Department of Art History and the Press of the FSU Museum of Fine Arts has published *Athantor*, a graduate student journal that is indexed on the *Bibliography of the History of Art* (BhA). The essays are written by graduate students of art history and the humanities and are versions of papers presented at the Annual Art History Graduate Student Symposium.

College of Fine Arts Lecture Series

Made possible by a generous endowment from the late Vincent and Mary Agnes Thursby, the College of Fine Arts offers a lecture series each year. Speakers include renowned artists, art historians, and museum professionals. Past speakers include The Guerrilla Girls, Noritoshi Hirakawa, Joshua Levine, Terence Riley, Carolee Schneemann, Jeffrey Chipps Smith, Thomas Sokolowski, Kristine Stiles, Eugene Wang, Elizabeth Boone, Bronwen Wilson, Patricia Mainardi, Joanna Smith, Eric Palazzo, and Claire Anderson. For a more comprehensive list, see <http://arthistory.fsu.edu/people/visiting-scholars/>.

Archaeological Institute of America Lecture Series

The Florida State University Department of Classics hosts the lecture series of the Tallahassee Society of the Archaeological Institute of America (AIA). Topics vary and are of interest to all students of art history and archaeology. For a current schedule of the AIA Lecture Series, see the Department of Classics home page at www.fsu.edu/~classics/.

I.N. Winbury Annual Book Award for Art History Graduate Students

Each Spring, a Graduate Art History Association committee selects two seminar papers (one by an M.A. and one by a Ph.D. student) for this monetary prize. The deadline for submission is February 1. The goal of this award is to encourage excellence in research and writing in graduate seminars. The award is to be used to purchase books in the winners' area of research.

ART HISTORY ASSOCIATION

Graduate students in the department are members of the student-led Art History Association (AHA). AHA is a resource and support system for students that seeks to enhance the learning environment at Florida State by hosting events and assisting with various programs in the department including the annual Art History Graduate Student Symposium and the Winbury Book Award. Three student officers, a president, vice-president, and treasurer, are elected every spring.