

**Art History Undergraduate Museum Studies Minor
Internship Evaluation Form—To be completed by Museum Supervisor**

Student's Name _____ Semester/Year _____

Name of Museum _____

Internship Supervisor _____

Supervisor's Phone/Email: _____

Please rate the intern's performance in the areas listed below. Enter a number in each box below using a scale of 1 to 10 where "10" represents EXCELLENT and "1" represents POOR.

1. Attends scheduled work sessions _____
2. Interacts well with museum colleagues _____
3. Follows directions _____
4. Accomplishes tasks in a timely manner _____
5. Takes initiative _____
6. Exhibits a willingness to learn _____
7. Works in an organized and efficient manner _____
8. Communicates effectively _____
9. Understands museum operations _____
10. Demonstrates skills in working collaboratively _____

Describe the intern's strengths and skills that they developed during the internship

Describe areas where the intern can improve or enhance their skills and abilities

In what ways did the intern's work help contribute to specific projects or work at your museum institution?

What is your overall assessment of the intern's performance during their internship?

Please sign below and email the form directly to the coordinating professor of record by the first day of Finals Week.

Supervisor's Signature

Date